

AMCAS Letters

important information for applicants

What is the AMCAS Letters Service?

This year (2009), AMCAS will process Letters of Evaluation for participating schools. Although many medical schools will be participating, NOT all medical schools will be a part of this service.

Important Note: Please be aware there are TWO different request forms through AMCAS. One is the Transcript request form (give to the Registrar when requesting transcripts) and one is the Letter request form (for this Letters service).

The Basics:

- Letters can be sent at any time during the application process to AMCAS. Processing of your application occurs whether or not your letters have been received.
- Letters can ONLY be sent to the participating schools through the program. Non-participating schools (listed to the right) will receive your LEO packet of letters directly.
- When AMCAS receives the LEO packet of letters, they will be sent to the schools you have designated in AMCAS who are participating in the program.
- The LEO packet can contain up to 10 letters to be sent to AMCAS. You can list those authors you know are in the file.
- Expect **15 business days** for AMCAS to process your letter.
- Letters sent to AMCAS will be held for ONE application cycle.

How do I send letters to participating schools?

1. Designate in AMCAS this is a **Letter Packet**
2. Complete the contact information within AMCAS:
Letter Title: Pre-medical Advisor
Contact person: Karen Paulsen
715 S. Wright Street
University of Illinois at Urbana-Champaign
Champaign, IL 61820
kpaulsen@uiuc.edu
217-333-7079
3. You will be given an **AMCAS Letter ID #** for the letter packet.
4. You **MUST** obtain an **AMCAS Letter Request Form** which will include your AMCAS ID Number & your AMCAS Letter ID. Send it to Karen Paulsen at the above address or email it to friedema@uiuc.edu. This form accompanies your LEO file letters to provide tracking in AMCAS. Without the letter ID, AMCAS will NOT process your letters.
5. You can order your letters at our LEO site: www.leo.uiuc.edu and click on AMCAS Letters. This packet will be sent to AMCAS and you will receive a UPS tracking number.

What schools are NOT participating? (as of May 5, 2009)

Albany Medical College
Duke University School of Medicine
LSU School of Medicine in New Orleans
Oregon Health and Science University
University of Puerto Rico School of Medicine
Stanford University School of Medicine
University of Utah School of Medicine
Washington University School of Medicine
Warren Alpert Medical School of Brown University
LSU School of Medicine-Shreveport
Uniformed Services University of the Health Sciences
UCR/UCLA Thomas Haider Program
Biomedical Sciences
Ponce School of Medicine



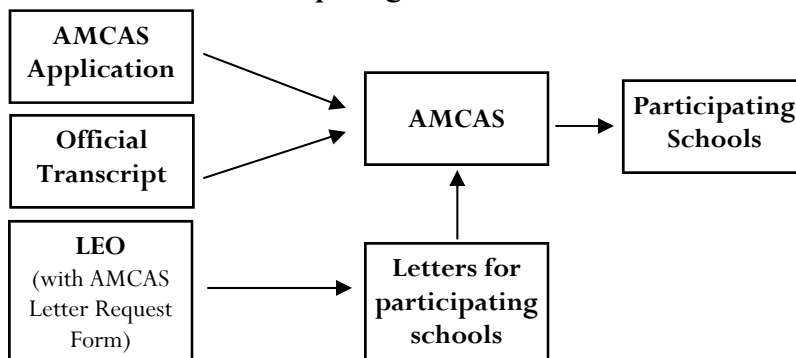
The Career Center

University of Illinois at Urbana-Champaign

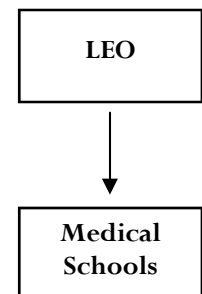
Student Services Arcade Bldg.
MC-383
715 South Wright Street
Champaign, IL 61820

(217) 333-0395

AMCAS Letters Participating Schools:



Non-AMCAS Letters Schools:



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AMCAS Letters Service Participating Schools (as of May 5, 2009)

Albert Einstein College of Medicine
Baylor College of Medicine
Boston University School of Medicine
Case Western Reserve University School of Medicine
Columbia University College of P & S
Creighton University School of Medicine
Dartmouth Medical School
David Geffen School of Medicine at UCLA
Drexel University College of Medicine
East TN State U., James H. Quillen Coll. of Med.
Eastern Virginia Medical School
Emory University School of Medicine
Florida International University COM
Florida State University
George Washington University School of Medical & Health Science
Georgetown University School of Medicine
Harvard Medical School
Howard University
Indiana University School of Medicine
Jefferson Medical Coll. of Thomas Jefferson Univ.
Johns Hopkins University School of Medicine
Keck Sch. of Med. University of Southern California
Loma Linda University School of Medicine
Loyola University Chicago Stritch School of Medicine
Marshall University Joan C. Edwards School of Medicine
Mayo Medical School
Medical College of Wisconsin
Medical University of South Carolina
Meharry Medical College
Mercer University School of Medicine
Michigan State University
Morehouse School of Medicine
Mount Sinai School of Medicine
New York Medical College
New York University
Northeastern Ohio Universities College of Medicine
Northwestern University Feinberg School of Medicine
Pennsylvania State University College of Medicine
Rosalind Franklin University of Medicine and Science
Rush Medical College
Saint Louis University School of Medicine
San Juan Bautista School of Medicine
Sanford School of Medicine of the University of South Dakota
Southern Illinois School of Medicine
State University of New York Downstate Medical Center
Stony Brook University - School of Medicine
SUNY at Buffalo Medical School
SUNY Upstate Medical University
Temple University School of Medicine
Texas A&M Uni. System HSC Col. of Medicine (MD/PhD programs only; otherwise TMSAS)
Texas Tech University (MD/PhD programs only; otherwise TMSAS)
The Brody School of Medicine at East Carolina University
The Commonwealth Medical College
The Medical College of Georgia
The Ohio State Univ. Coll. of Med.
The University of Arizona College of Medicine
The University of Miami School of Medicine
The University of New Mexico Health Sciences Center
The University of Oklahoma
The University of Toledo College of Medicine
The University of Vermont College of Medicine
Tufts University School of Medicine
Tulane University School of Medicine
UCLA PRIME
UCLA/Drew Medical Education Program
UMDNJ- Robert Wood Johnson Medical School
UMDNJ-New Jersey Medical School
Universidad Central Del Caribe
University of Alabama School of Medicine
University of Arkansas College of Medicine
University of California San Diego
University of California San Francisco
University of California, Berkeley/SF
University of California, Davis School of Medicine
University of California, Irvine- College/Medicine
University of Central Florida COM
University of Chicago - Pritzker
University of Cincinnati College of Medicine
University of Colorado School of Medicine
University of Connecticut School of Medicine
University of Florida
University of Hawaii John A. Burns Sch. of Med.
University of Illinois at Chicago-College of Medicine
University of Iowa, Carver College of Medicine
University of Kansas
University of Kentucky College of Medicine
University of Louisville School of Medicine
University of Maryland School of Medicine
University of Massachusetts Medical School
University of Michigan Medical School
University of Minnesota Medical School-Minneapolis
University of Minnesota School of Medicine Duluth
University of Mississippi School of Medicine
University of Missouri-Columbia School of Medicine
University of Nebraska College of Medicine
University of Nevada School of Medicine
University of North Carolina School of Medicine
University of Pennsylvania School of Medicine
University of Pittsburgh School of Medicine
University of Rochester School of Medicine and Den
University of South Alabama College of Medicine
University of South Carolina School of Medicine
University of South Florida College of Medicine
University of Texas Medical Branch (MD/PhD programs only; otherwise TMSAS)
University of Texas Medical School at Houston (MD/PhD programs only; otherwise TMSAS)
University of TN Health Science Center College. of Medicine
University of Virginia School of Medicine
University of Washington School of Medicine
University of Wisconsin
UT Southwestern (MD/PhD programs only; otherwise TMSAS)
Vanderbilt University School of Medicine
Virginia Commonwealth University School of Medicine
Wake Forest University School of Medicine
Wayne State University School of Medicine
Weill Medical College of Cornell University
West Virginia University School of Medicine
Wright State University Boonshoft School of Medicine
Yale University School of Medicine