What is I-Link? I-Link is a campus-wide recruiting platform where thousands of jobs and internships are posted annually. Additionally, employers can post opportunities to recruit on campus through interviews and information sessions.

Getting Started
I-Link can be accessed through The Career Center’s homepage, http://www.careercenter.illinois.edu.

Logging In
The first step to accessing your I-Link account is to click on the “Students/Alumni” tab. It will bring you to this log in page where you click on the link that says “Current Students” in order to log in with your NetId and password. When you first log in, your UIN, Degree, and GPA (if you have completed at least one semester) will automatically be uploaded into your profile and will update at the beginning of each semester from enterprise. Take time to carefully fill out the rest of your information so that your profile is accurate.

*Under the “My Account” tab on the left-side of the page there is a drop-down menu with an option for “Academic”. Click this tab to see which career office you are affiliated with so you know which office will be able to help you the best. The Career Center can help students from all majors and anyone can attend our workshops. However, changes to profiles should be directed to the affiliated career office.

Searching for Internships and Jobs
The job search process starts on the I-Link main page. Underneath the “Jobs” tab there are twelve job search resources, “I-Link Jobs” is the link to view opportunities employers have posted in I-Link. When searching for postings, you can search by Jobs and/or Interviews. Jobs are typical job postings, whereas Interviews are On-Campus Interview postings. The postings are also broken down into ones you “Qualify For” or “All” postings.
Job Search Agents
One of I-Link’s unique features is the job search agent, which can be created through the “Advanced Search” tab. The job search agent allows you to save your search criteria, and receive alerts when new jobs are added which meet this criteria. The three most effective advanced search options are “Show Me”, “Job Function”, and “Position Type”.

On-Campus Interviews
Postings for On-Campus Interviews will provide students with information on schedule details and screening criteria. If selected, students receive alerts informing them to sign-up for an interview time slot.

*If you do not qualify for an On-Campus Interview or any other job, in the upper right hand corner of the job posting there is a “Non-qualify because:” section that will inform you why you do not qualify. There are several reasons why you may not qualify: your GPA does not fall within a certain range, your major is not one that is selected to apply for that position, your graduation date is not in the preferred range, or you do not have the correct degree level. Another reason could be that the drop period (when you can start to apply for this position) has not yet started. However, this will disappear once the drop period has started.

Career Events
Career Fairs, Engage with Employers, and Career Development Programs can all be found in the “Events” tab. Engagement with Employers will have information on networking opportunities and information sessions for various organizations. Career Development Programs will have information on presentations/workshops that concentrate on important topics for career and professional development, put on by your career services office.

Favorite Employers & Contacts
Under the “Employers” tab you will have the option to search a variety of employers in the “Employer Directory” or contacts within the “Contact Directory.” After you have found employers and contacts you are interested in following, you simply select the employer or contact and click the star under the “Actions” option on the right-side of the screen. This will then populate your news feed on the “Home” tab with information regarding when that employer or contact will be on campus, posting position, or having On-Campus Interviews.