Career Success Checklist

Discover Your Options
- Visit The Career Center
- Take a variety of classes in subjects that interest you and connect with your academic advisor
- Attend major exploration events (Majors/Minors Fair, college ICT info sessions)
- Explore your interests, skills, and values, which may include doing a career assessment or two (epics.illinois.edu)
- Get involved (join campus groups, volunteer, attend campus events) have fun and start networking with your peers
- Join student organizations related to your major and other areas of interest
- Work towards and establish a strong GPA
- Attend multiple career fairs to explore careers and network with employers
- Research and apply for summer jobs and internships

Get Experience
- Declare your major or solidify your choice of major
- Explore occupations related to your major
- Conduct informational interviews with professionals in your field of interest
- Check out resources on The Career Center’s website
- Apply for career-related summer internships—remember to apply early
- Create a resume and have it reviewed by The Career Center
- Update your preferences and enhance your Handshake @ Illinois profile
- Get to know professors and build relationships with people who can be references

Tell Your Story
- Join a national professional organization (as a student member) related to your interests
- Explore current job openings by industry and major using Handshake @ Illinois
- Acquire interview clothing (check out the Career Closet)
- Practice interviewing skills in a mock interview
- Explore graduate school program options (Graduate & Professional School Fair in October)
- Gain a leadership position in a student organization
- Network with friends, family, and employers including use of LinkedIn
- Attend career fairs
- Keep your resume and Handshake profile up-to-date

Make It Happen
- Start the job search early, use The Career Center to help
- Take graduate school admission tests, write personal statements, and pay attention to deadlines—apply early
- Keep your resume updated
- Participate in on-campus recruiting activities
- Prioritize your list of desired characteristics in a job or graduate program
- Continue to network with friends, family, employers including use of LinkedIn
- Attend career fairs and graduate school fairs to talk with employers/professionals about specific job opportunities and programs of interest